

# Loreto Sisters

## Example of Interim Management Plan

Using the information from the initial assessment of risk carried out and following the risk assessment framework an interim management plan is drawn up, if deemed appropriate, based on the level of risk assessed by the province leader and the DLP. The purpose of a management plan is primarily to safeguard children, but it should also include support for the respondent. At a minimum, a management plan should include the restrictions that have been put in place regarding:

- Status of public ministry.
- Contact with children.
- Religious clothing.
- Residency.
- Monitoring requirements.

### Interim Management Plan

I, \_\_\_\_\_ (province leader) withdraw you \_\_\_\_\_ (respondent) from public ministry in \_\_\_\_\_, and hereby issue the following instructions to you in accordance with my care for the well-being of the faithful entrusted to my pastoral care.

I further direct that you:

- Do not exercise the ministry in public in any form.
- Do not in future wear religious dress in public.

### Safe behaviour

This written agreement sets out the parameters of the expected conduct that has been established to ensure the ongoing safeguarding of children (and vulnerable adults).

The above-named person of this agreement will:

- Live at/with \_\_\_\_\_.
- Agree in writing with the local leader any time (including destination and accommodation details) they are away from this address, e.g. overnight/holidays. Any unforeseen time away from this address will be notified immediately to the province leader.
- Avoid being alone with children and take responsibility for behaving appropriately and removing themselves immediately from any such situations, unforeseen or otherwise.
- Must not have any contact with the complainant or their family.
- Discuss any activities or social functions on Loreto property with child safeguarding personnel and attend only with the agreement of the province leader.

### Support offered:

I have asked \_\_\_\_\_ to act as your advisor. Their role is to:

- Keep you informed of the process of the case.
- Help direct you to counselling and support.
- Record the dates and times that they have met or been in contact with you. They will report this to the DLP. Should any relevant child safeguarding issue arise during the meetings you have with the advisor, they must report these to the DLP.

The advisor will not:

- Act as your counsellor.
- Act as your spiritual guide.
- Manage or have access to your case file.

**Monitoring arrangements:**

Who monitors

Frequency of visits

Consultation with statutory authorities

Information sharing

**Review of interim plan:**

When

By whom

Shared with

**Signed and dated** \_\_\_\_\_ **Respondent**

**Signed and dated** \_\_\_\_\_ **province Leader**

**Signed and dated** \_\_\_\_\_ **DLP**



July 2022